

Westfield Fire and Rescue District

Special Meeting July 6th, 2020

Trustee Horner opened the meeting via Zoom on July 6th, 2020 at 6:30 pm. Roll call: Horner- here, Schmidt- here, Patterson- here.

Chief Report-

- Chief Fletcher in attendance.
- 36 total runs for the WFRD. 14 fire, 21 EMS, 1 MVA. 26 township runs, 5 Westfield Village runs, 4 Lodi runs and 1 Seville run. 24 residents and 12 non-residents.
- Chief Fletcher finalized the date for the open house at the new fire station. It will be held on August 29th.
- Dept. of Public Safety EMS grant was received in the amount of \$3,638.27 and is good from July 1st through December 31st, 2020. This is a reimbursement grant program. The department will get reimbursed for the purchase of EMS equipment or COVID related purchases.
- The MARCS radios have been installed. All vehicles except one of them.
- Signage on the building is complete. The street sign appears to be misaligned. Fast Signs will send someone out to realign the sign at the road. Trustee Schmidt will reach out to Paul, at Fast Signs, to make sure it gets addressed.
- Two people have applied for the posted Lieutenant positions within the department. Both applicants have current or prior Lieutenant experience. Written and oral interviews will be held.

Minutes to be approved

_____ June 1st, 2020- ***Trustee Horner makes a motion to accept the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

_____ June 15th, 2020- ***Trustee Horner makes a motion to accept the minutes as presented; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.***

Fiscal Officer Report

- FO Kurtz in attendance.
- Payment Listing- totals \$76,700.32 (See Attached).
 - Trustee Schmidt questioned the payment to Waterway. This is for hose testing.
 - Trustee Schmidt questioned the payment to Overhead Door. They repaired a door and provided Chief with an additional garage door opener for one of the trucks.

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This check will be held until further clarification is received from Overhead Door Company of Akron. Trustee Schmidt believes the repairs should be covered under the warranty. The Trustees would like to wait on paying this invoice until further clarification is received.

- Trustee Horner asked for clarification on the out-of-pocket expense for the MARCS radios. FO Kurtz stated that WFRD had to pay approximately \$14.00 in addition to the grant monies to cover the cost of the radios. Additional programming for the radios was purchased as well. Fifteen (15) portable and six (6) mobile radios were purchased in all.

Trustee Horner makes a motion to pay the bills totaling 76,385.32; seconded by Patterson. Roll call; Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Appropriation Status (See Attached)
- Fund Status (See Attached)
 - Pooled Investments- \$102,082.18 (ed)
 - Primary Checking- \$146,259.54
 - Total Fund status- \$248,341.72
 - FO Kurtz would like to transition the ed to a money market account as it matures on July 16th. The trustees agree with transitioning to a money market account.
- Cash Summary by Fund (See Attached)
- Revenue Status (See Attached)
- Appropriation Supplemental (See Attached)
 - Maintenance for one of the vehicles.
- 2021 Budget needs approved before the next meeting. It could be approved at the next meeting if necessary.

Correspondence

- N/A

Old Business

- Signage update- The sign at the road has been placed but needs to be aligned.
- Dirt will be used to fill in around the newly poured sidewalk.
- The back-ordered 3 in 1 fax machine is now in stock. However, it is no longer on sale. Chief may look at purchasing the next level below. Trustee Schmidt may have a coupon or discount at Staples to help bring the cost down.

New Business

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- Open house for the new WFRD building is planned for August 29th, 2020. Face masks will be available and social distancing will be practiced.
- Pavilion- no new updates.

Announcements

- Next meeting will be July 20th at 6:30pm via Zoom.

Trustee Horner makes a motion to adjourn at 7:13pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

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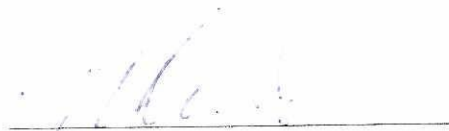
Respectfully submitted by:

Amy M. Banfield

Date approved: 7/20/20



Trustee Craig Horner, Chair



Trustee Micheal Schmidt



Trustee Kent Patterson